

NORMAN FORWARD CITIZENS FINANCIAL OVERSIGHT BOARD MINUTES
December 7, 2020

The Norman Forward Citizens Financial Oversight Board (CFOB) of the City of Norman, Cleveland County, State of Oklahoma, met at 3:30 p.m. on the 7th day of December, 2020. Notice and agenda of the meeting were posted in the Municipal Building at 201 West Gray and the Norman Public Library at 103 West Acres St. 24 hours prior to the beginning of the meeting.

PRESENT: Chair Andy Rieger, Members Cynthia Rogers, Linda Price, MacKenzie Britt, Saidy Orellana, Liz McKown, Bree Montoya, and Tom Sherman

ABSENT: Member MacKenzie Britt

OTHERS PRESENT: Anthony Francisco, Director of Finance
Kathryn Walker, City Attorney
Jud Foster, Director of Parks and Recreation
Sarah Margaret Hendrickson, ADG
AJ Kirkpatrick, ADG

CALL TO ORDER AND ROLL CALL

Chair Rieger called the meeting to order at 1:35 pm and a quorum was present.

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ITEM 1, being

APPROVE MINUTES FROM October 5, 2020 MEETING

After review and discussion of minutes of October 5, 2020 meeting, Member Price made a motion and Member Sherman seconded that motion. Motion passed unanimously.

Items submitted for the record:

1. Norman Forward Citizens Financial Oversight Board Minutes October 5, 2020.

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ITEM 2, being

DISCUSSION OF FINANCE REPORTS-FINANCE DEPARTMENT

Anthony Francisco gave the update. He stated that the funds appropriated by Council from the Cares Act money has been added to the Senior Center project. We are accepting bids on the financing of the Multi-Sport and Aquatic Center. Fingers crossed that we will get good bids and good interest rates. We hope to get a 3% or below interest rate. We are remaining steady on sales and use tax.

Sarah Henderson of ADG gave a presentation. She showed the revised charts comparing revenue collections and project budgets.

Member Price made a motion to accept the finance reports as presented, which was duly seconded by Member McKown. The motion passed unanimously.

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ITEM 3, being

DISCUSSION OF PREVIOUSLY-APPROVED COUNCIL ACTIONS AND POSSIBLE ACTION

Francisco stated that the Park Maintenance Facility would begin construction soon. There have been several delays related to the land purchase for the Multi-Sport and Aquatic Facility, but that was finally unanimously approved by the Council.

Items submitted for the record:

1. RPT-2021-16 Receipt of the Norman Forward Financial Oversight Board Annual Report
2. K-2021-35 Consideration of Awarding Bid 2021-22; approval of contract K-2021-35 by and between the City of Norman, the Norman Municipal Authority, and Flintco
3. R-2021-63 Resolution of the Council appropriating Cares Act Reimbursement funding to be used for identified high priority projects.
4. K-2021-65 Purchase and Sale Agreement between the Norman Tax Increment Finance Authority, the City of Norman, and University Town Center for the purchase of 12 acres
5. K-2021-46 Consideration of awarding RFP-2021-25, approval of contract K-2021-46 by and between the Norman Municipal Authority and RGroup

6. K-1718-123 AMD #2 Amendment No. Two to Contract K-1718-123 by and between the Norman Municipal Authority and Howell and Vancuren, Inc.
7. R-2021-66 Resolution authorizing the Norman Municipal Authority to seek financing proposals in connection with the issuance of the Authority's sales tax revenue note, Series 2020
8. K-1920-21 FINAL Final Acceptance and Final Payment of Contract K-1920-21 by and between the Norman Municipal Authority and American Ramp Company for the Andrews Park Skate Park Construction project.

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ITEM 4, being

AD HOC COMMITTEE LIAISON REPORTS

There have not been any Ad Hoc Committee meetings since the last CFOB meeting.

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ITEM 5, being

DISCUSSION OF PROJECT STATUS-PROJECT MANAGERS

Jud Foster stated that the Senior Ad Hoc Committee looked at 4 different site options on the Porter Hospital campus for the Senior Center. The two most preferred sites were on the east side. The Ruby Grant Park is now open, with just a little bit of construction still going on in the north side. There have been many citizens showing up to check out the new park. The Andrews Skate Park opened in November. Griffin Park is starting Phase 4. The most activity has been with the Multi-Sport and Aquatic Facility. The land purchase agreement has been completed by Council and we have also done operator interviews and are working on details for a Memorandum of Understanding (MOU) to be presented to Council. RFPs are going out later this week for a construction manager for this project. Norman Regional Health System is drafting up an MOU for operating their part of the Multi-Sport Facility. Rotary Park has construction going on for a new restroom facility and multi-purpose field house.

Member Sherman made a motion to request that members of the CFOB Committee be included in the review of drafts of any 3rd party contract related to the operation of Norman Forward projects. The motion was duly seconded by Member Prices and was passed unanimously.

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ITEM 6, being

MISCELLANEOUS DISCUSSION

None at this time.

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ITEM 7, being

ESTABLISHMENT OF FUTURE MEETING TIME(S)

The next meeting of the Norman Forward Citizen's Financial Oversight Board will be on February 8, 2021 from 1:30 pm-3pm.

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ITEM 8, being

ADJOURNMENT

Meeting adjourned at 2:20 pm.